

# Primary Care Networks

## Attachment Reporting and Attachment Records

### **General Guidelines**

All family physicians (FPs) and nurse practitioners (NPs) participating in a primary care network (PCN) are required to submit **attachment records**.

- Contracted FPs who are **new to practice** and working in a PCN submit an attachment record (using the PCN Attachment code – see table below) for each patient who becomes part of their panel.
- **PCN Contract NPs** submit the PCN Attachment code (see table below) for all net-new patient attachments, and submit the PCN Existing Panel Or Panel Transfer Report code (97701) for all non-net-new patient attachments. The difference is as follows:
  - Non-net-new attached patients are those who were already attached to the NP before the NP joined the PCN/clinic, and who have chosen to stay attached to the NP when he/she joined the PCN/clinic; or were transferred to the NP from another most responsible provider (e.g., a retiring physician) in the same PCN.
  - Net-new attached patients are any individuals who do not fit into either of the above situations.
- FPs on the **Group Contract for Practicing Full Service Family Physicians** submit attachment records to identify new patients attached to their practice (using the PCN Attachment Code – see table below), as well as those patients who were members of their existing practice (using the generic attachment code – 97700).
- FPs on fee-for-service (**FFS**) or **other compensation models** submit attachment records to identify only new patients who are attached to their practice and are not required to retroactively submit attachment records for those patients who joined their panels prior to their participation in the PCN.

The attachment record is a \$0 administrative fee code submitted to the Medical Services Plan (MSP) / Health Insurance BC (HIBC) through Teleplan on an annual basis<sup>1</sup> where attachment between a provider and patient is established after the completion of an **attachment conversation**.

An attachment record is submitted only once per patient, per year<sup>1</sup> and should not be submitted when attachment is not established. FPs on the **Group Contract for Practicing Full Service Family Physicians** may submit an attachment code prior to an attachment conversation with an existing patient; however, the attachment conversation must occur during the patient's first visit with the clinic.

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<sup>1</sup> NPs need to submit the code only once, and do not need to resubmit it each year.

The attachment conversation should include the following commitments:

The FP or NP and their practice team commits to:

- Provide the patient with safe and appropriate care
- Communicate with the patient honestly and openly to best address the patient's health-care needs
- Coordinate any specialty care the patient may need
- Offer timely access to care, to the best of the team's ability and as reasonably possible in the circumstances
- Maintain an ongoing record of the patient's health
- Keep the patient updated on any changes to services offered at the clinic

The patient is asked to commit to:

- Seek their health care from the practitioner and/or their team whenever possible
- Name the practitioner as their primary care provider if they visit an emergency facility or another provider
- Communicate with the practitioner honestly and openly to help best address their health-care needs

The attachment record submitted through Teleplan will include the following information:

- a) MSP payee number (note: this should be the clinic payee number, if one exists)
- b) Practitioner number
- c) Patient's / client's personal health number (PHN)
- d) Patient's / client's name
- e) Date
- f) Attachment code for the PCN (*or, for NPs who are reporting a non-net-new attachment, code 97701 PCN Existing Panel Or Panel Transfer Report*)
- g) International Classification of Diseases (ICD)-9 diagnostic codes (1 code mandatory, 3 maximum)
- h) Location code (L – Longitudinal Primary Care Practice)

With respect to item g) above, ICD-9 is a mandatory field within all MSP claims and encounter record submissions. Since the attachment record is administrative, the practitioner must also submit a separate encounter record or FFS claim for the visit (such as a visit, examination or procedure). Practitioners may use the same ICD-9 code for the attachment record and the accompanying encounter record / claim or use a code for general symptoms (780).

Data collected through the submission of attachment records will be used for tracking and measuring attachment against the PCN's objectives. For FPs on the Group Contract for Practicing Full Service Family Physicians, the attachment records will inform the calculation of the contract's panel and complexity premium payment. Measurement will be supported by the Ministry of Health's Health Services Information, Analysis and Reporting Division as well as GPSC's Community Practice and Quality Team and Practice Support Program.

Technical aspects:

*Last updated: June 28, 2022*

- a. Attachment codes will be created for each PCN community.
- b. New attachment codes are provided as PCNs are established. The Ministry of Health will create the codes and communicate the codes to the health authorities. As new attachment codes are created, they will be added to this document.

Questions regarding the submission of attachment records should be directed to [PCN.Compensation@gov.bc.ca](mailto:PCN.Compensation@gov.bc.ca). NP-specific queries can also be directed to the Regional Leadership Team of the Nurses and Nurse Practitioners of BC at [nppracticesupport@nnpbc.com](mailto:nppracticesupport@nnpbc.com), or the Ministry of Health’s Nursing Policy Secretariat at [NursingPolicySecretariat@gov.bc.ca](mailto:NursingPolicySecretariat@gov.bc.ca).

**PCN Attachment Codes**

**Current as of April 4, 2022**

PCN Wave	Health Authority	Community/CSC	PCN Name	Attachment Code
1a	VIHA	Comox Valley	Comox Valley	97600
	NH	Prince George	Prince George	97601
	FH	Burnaby	Lougheed	97602
	FH	Burnaby	Metrotown	97603
	FH	Burnaby	Edmonds	97604
	FH	Burnaby	Brentwood/Hastings	97605
	IH	South Okanagan Similkameen	South Okanagan Similkameen	97606
1b	VIHA	South Island	Western Communities	97608
	VIHA	South Island	Saanich Peninsula	97609
	IH	Kootenay Boundary	Kootenay Boundary	97610
	FH	Ridge Meadows	Haney Pitt Meadows	97628
	FH	Ridge Meadows	Maple Ridge	97629
	NH	Bulkley Valley-Witset	Smithers/Witset	97614
	FH	Fraser Northwest	New Westminster	97615
	FH	Fraser Northwest	Port Coquitlam	97616
	FH	Fraser Northwest	North Coquitlam and Port Moody/Anmore/Belcarra	97617
	FH	Fraser Northwest	Southwest and Southeast	97618
	VCH	Richmond	Richmond West	97619
	VCH	Richmond	Richmond Centre	97620

	VCH	Richmond	Richmond East	97621
	VCH	Vancouver	PCN Area 1 – City Centre	97622
	VCH	Vancouver	PCN Area 6 – Vancouver South	97623
2	IH	Central Interior Rural	Central Interior Rural	97630
	IH	Central Okanagan	Kelowna Central	97631
	IH	Central Okanagan	Rutland/Lake Country	97632

PCN Wave	Health Authority	Community/CSC	PCN Name	Attachment Code
	IH	Central Okanagan	West Kelowna/Peachland	97633
	IH	East Kootenay	East Kootenay	97634
	FH	Mission	Mission	97635
	FH	Chilliwack	Chilliwack South	97636
	FH	Chilliwack	Chilliwack North	97637
	FH	Chilliwack	Fraser Health Rural	97638
	FH	White Rock/South Surrey	White Rock/South Surrey	97639
	VCH	Northshore	PCN West	97640
	VCH	Northshore	PCN Central	97641
	VCH	Northshore	PCN East	97642
	VCH	Vancouver	PCN Area 2 – Centre North	97643
	VCH	Vancouver	PCN Area 3 – North East	97644
	VCH	Vancouver	PCN Area 4 – Westside	97645
	VCH	Vancouver	PCN Area 5 – Midtown	97646
	VIHA	Oceanside	Oceanside	97647
	VIHA	Cowichan Valley	Cowichan Valley	97648
	NH	Northern Interior Rural	Omineca	97649
	NH	Northern Interior Rural	Quesnel	97650
	NH	Northern Interior Rural	Mackenzie/Robson V.	97651
	NH	North Peace	North Peace	97652
	NH	Coast Mountain	Terrace	97653
	NH	Prince Rupert	Prince Rupert	97654

	NH	Haida Gwaii	Haida Gwaii	97655
Future PCNs	VIHA	Victoria	James Bay/ Fairfield/Oaklands/Fernwood	97656
	VIHA	Victoria	Downtown/Victoria West	97666
	VIHA	Victoria	Oak Bay/Gordon Head/Shelbourne	97667
	VIHA	Victoria	Interurban/Tillicum/Quadra/Swan Lake	97668
	VIHA	Nanaimo South	TBD	97657
	VIHA	Nanaimo North	TBD	97669
PCN Wave	Health Authority	Community/CSC	PCN Name	Attachment Code
	FH	Surrey	TBD	97658
	IH	Shuswap North Okanagan	TBD	97659
	IH	Kamloops	TBD	97660
	VCH	Powell River	TBD	97661
	VCH	Whistler/Squamish	Sea to Sky PCN	97662
	FH	Abbotsford	TBD	97663
	VCH	Pemberton	TBD	97664
	NH	South Peace	South Peace	97665
	VIHA	Campbell River	Campbell River & District PCN	97670
	VIHA	Port Alberni	Port Alberni PCN	97671
	NH	Coast Mountain	Stikine	97673
	NH	Coast Mountain	Nisga'a	97674
	NH	Bulkley Valley-Witset	Houston	97675
	FH	Surrey North Delta	North Delta/West Newton	97676
	FH	Surrey North Delta	North Surrey/Whalley	97677
	FH	Surrey North Delta	Guildford	97678
	FH	Surrey North Delta	East Newton	97679
	FH	Surrey North Delta	Fleetwood	97680
	FH	Surrey North Delta	Cloverdale/Panorama	97681
	<b>ALL</b>	<b>GENERIC</b>	<b>ALL OTHER FUTURE PCNs</b>	<b>97700</b>



	<b>ALL</b>	<b>GENERIC: <u>for use by NPs only</u></b>	<b>PCN Existing Panel Or Panel Transfer Report code – for non-net-new attachments</b>	<b>97701</b>
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