

## Primary Care Networks

### Attachment Reporting and Attachment Records

#### General Guidelines

All family physicians and nurse practitioners whose practices are supported in part or in whole by PCN funding are required to submit **attachment records**.

- Contracted GPs and NPs working in PCNs submit an attachment record for each patient who becomes part of their panel.
- Established GPs and NPs with existing patient panels submit attachment records to identify only new patients attached to their practice as a result of approved Primary Care Network funding. Established GPs and NPs are not required to retroactively submit attachment reports for those patients who joined their panels prior to the introduction of PCN-funded resources into their practices.

The attachment record is a \$0 administrative fee code submitted to the Medical Services Plan / Health Insurance BC through Teleplan on a one-time basis where attachment is agreed to by the practitioner and the patient upon completion of an **attachment conversation**. An attachment record is submitted only once per patient and should not be submitted when attachment is not established.

The attachment relationship between a GP or an NP and a patient is established through an attachment conversation. The attachment conversation should include the following commitments:

The GP or NP and their practice team commits to:

- Provide the patient with safe and appropriate care
- Coordinate any specialty care the patient may need
- Offer timely access to care, to the best of the team's ability and as reasonably possible in the circumstances
- Maintain an ongoing record of the patient's health
- Keep the patient updated on any changes to services offered at the clinic
- Communicate with the patient honestly and openly to best address the patient's health care needs

The patient is asked to commit to:

- Seek their health care from the practitioner and/or their team whenever possible
- Name the practitioner as their primary care provider if they have to visit an emergency facility or another provider
- Communicate with the practitioner honestly and openly to best address their health care needs

The attachment record is submitted via a \$0 administrative fee code, which will be unique for each PCN.

The attachment record will include the following information:

- a) MSP Payee Number
- b) Practitioner Number
- c) Patient's / Client's personal health number (PHN)
- d) Patient / Client Name
- e) Date
- f) Attachment code for the PCN
- g) ICD-9 diagnostic codes (1 code mandatory, 3 maximum)
- h) Location Code

With respect to item g) above, ICD-9 is a mandatory field within all MSP claims and encounter record submissions. Since the attachment record is administrative, the practitioner must also submit a separate encounter record or fee-for-service claim for the visit (such as a visit, examination, or procedure). Practitioners may use the same ICD-9 code for the attachment record and the accompanying encounter record / claim or use a code for general symptoms.

Data collected through the submission of attachment records will be used for tracking and measuring attachment against the PCN's objectives. Measurement will be supported by the Ministry of Health's Health Services Information, Analysis and Reporting Division as well as GPSC's Community Practice and Quality Team and Practice Support Program.

Technical aspects:

- a. Attachment reporting codes will be created for each PCN Community.
- b. New attachment codes are provided as PCNs are established. The Ministry of Health will create the codes and communicate the codes to the Health Authorities. As new attachment codes are created, they will be added to this document.

Questions regarding the submission of attachment records should be directed to [PCN.Compensation@gov.bc.ca](mailto:PCN.Compensation@gov.bc.ca)

### **PCN Attachment Codes**

**Current as of February 25, 2020**

<b>PCN Wave</b>	<b>Health Authority</b>	<b>Community/CSC</b>	<b>PCN Name</b>	<b>Attachment Code</b>
1a	VIHA	Comox Valley	Comox Valley	97600
	NHA	Prince George	Prince George	97601
	FHA	Burnaby	Lougheed	97602
	FHA	Burnaby	Metrotown	97603
	FHA	Burnaby	Edmonds	97604

PCN Wave	Health Authority	Community/CSC	PCN Name	Attachment Code
	FHA	Burnaby	Brentwood/Hastings	97605
	IHA	South Okanagan Similkameen	South Okanagan Similkameen	97606
1b	VIHA	South Island	Western Communities	97608
	VIHA	South Island	Saanich Peninsula	97609
	IHA	Kootenay Boundary	Kootenay Boundary	97610
	FHA	Ridge Meadows	Haney Pitt Meadows	97628
	FHA	Ridge Meadows	Maple Ridge	97629
	NHA	Bulkley Valley-Witset	Smithers/Houston	97614
	FHA	Fraser Northwest	New Westminster	97615
	FHA	Fraser Northwest	Port Coquitlam	97616
	FHA	Fraser Northwest	North Coquitlam and Port Moody/Anmore/Belcarra	97617
	FHA	Fraser Northwest	Southwest and Southeast	97618
	VCHA	Richmond	Richmond West	97619
	VCHA	Richmond	Richmond Centre	97620
	VCHA	Richmond	Richmond East	97621
	VCHA	Vancouver	PCN Area 1 – City Centre	97622
VCHA	Vancouver	PCN Area 6 – Vancouver South	97623	
2	IHA	Central Interior Rural	Central Interior Rural	97630
	IHA	Central Okanagan	Kelowna Central	97631
	IHA	Central Okanagan	Rutland/Lake Country	97632
	IHA	Central Okanagan	West Kelowna/Peachland	97633
	IHA	East Kootenay	East Kootenay	97634
	FHA	Mission	Mission	97635
	FHA	Chilliwack	Chilliwack South	97636
	FHA	Chilliwack	Chilliwack North	97637
	FHA	Chilliwack	Fraser Health Rural	97638
	FHA	White Rock/South Surrey	White Rock/South Surrey	97639
	VCHA	Northshore	PCN West	97640
	VCHA	Northshore	PCN Central	97641
VCHA	Northshore	PCN East	97642	

PCN Wave	Health Authority	Community/CSC	PCN Name	Attachment Code
	VCHA	Vancouver	PCN Area 2 – Centre North	97643
	VCHA	Vancouver	PCN Area 3 – North East	97644
	VCHA	Vancouver	PCN Area 4 – Westside	97645
	VCHA	Vancouver	PCN Area 5 – Midtown	97646
	VIHA	Oceanside	Oceanside	97647
	VIHA	Cowichan Valley	Cowichan Valley	97648
	NHA	Northern Interior Rural	Omineca PCN	97649
	NHA	Northern Interior Rural	Quesnel PCN	97650
	NHA	Northern Interior Rural	HOLD – Mackenzie / Robson V.	97651
	NHA	North Peace	North Peace	97652
	NHA	Pacific Northwest	HOLD – Terrace	97653
	NHA	Pacific Northwest	HOLD – Prince Rupert	97654
	NHA	Pacific Northwest	HOLD – Haida Gwaii	97655
Future PCNs	VIHA	Victoria	TBD	97656
	VIHA	Nanaimo	TBD	97657
	FHA	Surrey	TBD	97658
	IHA	Vernon	TBD	97659
	IHA	Kamloops	TBD	97660
	VCHA	Powell River	TBD	97661
	VCHA	Whistler	TBD	97662