

Patient Partner Interview Guide

Patient Partners provide a valuable end-user lens which, when included in planning and decision making, can support improved experiences and outcomes for both patients and providers, and support the values of [Person and Family Centred Care](#).

The following questions can be used as a guide to follow when interviewing Patient Partners for a committee or project. The interview will help to ensure that the opportunity is a meaningful fit for both patients and the committee/project. Make sure you keep all the information they share with you confidential and let them know it will only be used for the purposes of recruitment for the committee.

Before conducting interviews, you will likely have put out detailed information about the opportunity as part of your recruitment and application strategy. This includes information around criteria for the Patient Partners you are seeking, project/committee goals, time commitment, payment, location, etc. If not, be sure to share all of this information with the Patient Partners during the interview.

Name of applicant:

Interview date:

Interviewers:

1. Please tell us about yourself (share whatever you feel comfortable sharing).

[This is an opportunity to get to know the patient partner a bit better, and give them a chance to share about themselves. In turn, make sure that everyone participating in an interview introduces themselves and their role.]

2. Have you previously been a part of advisory committees or boards? Please tell us about what you found meaningful about these experiences.

[You are looking for any previous experience on committees or boards, particularly on advisory committees in healthcare (depending on the role you are recruiting for).]

3. Please tell us why you are interested in being a part of this committee/project. What do you hope to get out of participating?

[Here you want to understand their motivation for being a part of this work. Think about who you are looking for to support your work (collaborative, motivated by quality improvement and patient centred care, lived experience, etc.)]

4. Why do you feel the role of a patient partner is important in healthcare?

[Here you are wanting to understand if the patient partner is activated and empowered to bring patient voice to the project. What is their comfort level with the role, and how can you support them?]

5. What do you know about Primary Care and Primary Care Networks?

[Here you are gauging how much they understand about the primary care system, and if they know about PCNs. This will help you to provide the right information to them to support their participation.]

6. Do you have any questions for us about the committee/opportunity?

[This gives space for the Patient Partner to ask questions to better understand the opportunity.]

Next steps: Thank the applicant for their interest and for participating in the interview. Let them know that you will be in touch either way to let you know about the committee. If you have a timeline let them know. If they have any questions, please let them know they can get in touch with you and ensure they have your contact info.

ADDITIONAL NOTES:
