

Team Communication Priorities



Team Based Care Small Group Learning Series

Session: Interprofessional Communication
Resource: Team Communication Priorities
Activity: Determine communication perspectives for each team member and create team communication priorities

Activity Description:

Team members may be co-located or using a network model. Ask each team member to fill in this form. Once they are completed, discuss the following questions as a team.

About You	What is your role? <i>(e.g. GP, Nurse Practitioner, Social Worker, Pharmacist, etc.)</i>	What is your style? <i>(e.g. direct, informal, succinct, empathetic, funny, neutral, conversational, etc.)</i>
About Your Work	How do you document patients' medical records? <i>(e.g. private EMR, Health Authority EMR, PARIS, paper file, Pharmanet, etc.)</i>	What is your care goal? <i>(e.g. making the patient comfortable, making a concise diagnosis, etc.)</i>
About Your Patients	Where do you see patients? <i>(e.g. clinic, patient home, pharmacy, hospital, etc.)</i>	What are patients' biggest concerns when they see you? <i>(e.g. health diagnosis, health treatment, mental health concern, family situation, financial situation, etc.)</i>



Practice Support Program

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Team Discussion:

1. What **key information about patients** do you need from other team members, including diagnosis, treatment and care plan?

2. What is the **best time/place/method to share patient information** with you?

3. How can the team support each other to share **consistent messages** with patients?



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What do you want to accomplish as a team?

What is the practice improvement that you are looking to achieve?

Make it SMART (Specific, Measureable, Achievable, Realistic, and Time-bound)

What will you do now in order to accomplish this goal?

What steps can you do with your team immediately to move towards this bigger goal?